



Scottish Hills Recreation Club Board Meeting Minutes March 19, 2017 2 - 4 Eva Perry Library Conference Room

Open meeting 2:13 pm - Welcome our new Board members- Introductions and review of how agenda it managed

- Board members: Snyder, Arndt, Boston, Iozzo, Stelmack ~ 2:30,
- Employees: Christy Hall and Jared Taylor
- guests: none

Swim Team

- Head Coach: Amanda Tomasko
- Assistant Coaches:
 - Eli Hancock
 - Brandon Koluch
 - Morgan Montgomery
- Head Junior coach: Ryan Stikeleather
- Junior coaches: Made offers, waiting on acceptances- 2 will have small pay
- New in 2017 unpaid internships as coaching introduction- not paid
- Still waiting to set schedule and then we will send out registrations; hopefully later this week.

Dive Team

- Jared Taylor as lead contact until coordinator comes forward-
- In need of coach-Have someone interested waiting to get "dive binder" from Anita so she can go over things to see what her obligations would be.
- Create Dive team membership- what will this entail? If do for dive would we need to do for swim team too. Look into creating Summer membership without stock fee. Can we start this now? We need 50 people to hit our numbers for budget. Let new members know that there is discussion regarding the stock fee. Only stock members can vote at annual meeting. How do we get to the renters in the neighborhood? Silverton still trying to figure things out regarding their membership with pool being a year round swim team pool. Bubble not yet up for year rounds swimming. 8 lane pool that will be housing year round, summer swim, and members.
- Add dive lessons- open to non members just like swim lessons
- Marketing need/ membership need- how do we coordinate others to do the leg work so that board can vote on things. Have 15 people on stock fee committee. Can we separate

out some people to make a few other committees. Boston to head stock fee committee, possibly Snyder to head membership, Ardt to head marketing. Circulate an email to board members to get leadership on the committees.

Secretary - Iozzo

- Approval of February 2017 meeting minutes- Boston motion, Snyder second, no opposed. Approved and ready to post.

Treasurer Report - Holladay Angel

- Profit loss and balance sheet provided.
- Quickbooks admin. When to add Snyder; only allowed to enter 5 people.
 - Master admin. treasurer@scottishhills.org- this needs to stay. Make changes to this list. Need to confirm and run update on this.
 - Company admin.
- Email treasurer@scottishhill.org for detailed information -trend down from last year's numbers.

Business Manager Report- Christy Hall

Staff:

I am currently collecting paperwork and uniform information from staff. I will send final staff numbers once everything has been finalized. We are ahead of the schedule compared to last year and all is going well!

Alicia will do background checks. I will have all the forms collected by April 29th at the latest.

Alarm/Keys:

All new board members will need a key and alarm code. Let me know if you need a key!

Trash:

Dumpster will be emptied before 1st workday as discussed at the last month's meeting.

Scot Hahn:

No changes to last month's update. Scot will install/certify backflow preventors and turn water as soon as the weather permits – I have emailed him and we are on his calendar!

MOR Rental:

We will most likely not get any rental times from them this year but I have been in touch with Jonathan Watson (one of the head coaches and Paul's right hand man) and he knows that we are available if they need space. I will continue to stay in touch with MOR – there is potential for rental time in the future as their team expands in the Cary area now that they own their own pool (Silverton).

Concessions:

No updates from last month. I will have more to talk about in April/May. Need to look into tax that will be added to concessions in April, 1, 2017.

AT&T – phone and internet:

- Fixed google problem with phone number listed
- Uverse/internet info: Install date is Tuesday, April 18 from 9-11am
 - Prices same as last year - \$85/month for 18 mgps (will use small site this year!)

- \$99 install fee but get a \$200 gift card sent to us after 60 days using service
- Rewiring of facility - estimate \$75 charge, Need to call back 2 weeks prior to when we want work done and set up appt. Need phone box on site for them to install.
- 2 phone lines renewed for another 12 month term at \$110/month plus taxes.

Furniture:

Has been ordered and is being made now. Buying from a local NC company. Fifty dollars cheaper than the other company. Can make repairs to existing furniture. Has contacts to acquire more furniture at a low cost.

Lawn Service:

When would you like me to call and turn service back on and how often do you want them to come? I do not have a green thumb so I appreciate advice on this!! April 8 is EEH, keep grass longer till then; board members to cut lawn just before grand opening mid May

Town and Country Will update names this coming week. Only use them if something is urgent - prices are better at Home Depot, Lowes, etc. Plan in advance for best pricing. Use only when emergency. Home Depot and Lowe’s have corporate accounts wish offer discounts. Christy to ask about details when she has time.

Membership report

Christy only pushes the paperwork in the background; does not talk to members. Refer all membership questions to David Gettys.

Added: Schlueter/Stroud 2095, Colon 2149, Elder 2150

- Resigned: Brown 1842
- Conversion:

| | | |
|----------------------|--|------------|
| Family Membership | | 247 |
| Double Membership | | 28 |
| Single Membership | | 16 |
| Current Total | | 291 |

- Schlueter 2095 – stock fee paid – reinstated 2.28.17. Need updated mailing address for Wendy Just – Crystal sent email 2.19.17
- No resignations coming in right now, waiting on membership monies, due by May 15 or they do not get their stock fee back.

Pool Manager - Jared Taylor

Interviews are complete. Taking applications still and will assess need as they come in.

Was approached at annual meeting about dive team. Jacquelyn Manson has expressed interest in coaching the team. I have been working with Christa, Christy and Anita to secure the dive team binder so that Jacquelyn can look over it to help make her decision about the position.

Need: set a timeline to make sure we have the needed support in place so that we can advertise one way or the other. If the dive team is not to happen this year, we should reach out to those members that were participants last year and inform them.

Still working with Drew and John with SAG and Coastal to coordinate chemicals and repairs. Hope to have those dates secured before I leave.

We need to try and set the work days so that I can also plan around when to call to have the pool inspected for the summer. I am aiming for the beginning of the first week in May for the inspection so dates before then would be helpful.

In pool lights 150 per light to repair. Will be resealed to stop water from getting in and turning the covers green. Lights should be relamped per contract. Wiring is a potential issue. Need to double check the light wiring. All pool operators will need to have pool lights doubled checked. Capital expenditure no sales tax. Replacing drain is not a capital expenditure. Change January 1, 2017. Need to get updated on this policy.

In pool lights to don't help towards getting after dusk permitting. They do add some light to the pool.

A suggestion for help throughout the year would be to have a board member in charge of volunteers. This person would work together with Jeff as the facility board member. Any needed repairs that are not deemed an immediate need, and because we have difficulty getting people to step forward to volunteer, I suggest the person working with the volunteers contact people specifically for the job that is needed to be completed. This helps us keep track of who is volunteering and how many tickets that person would receive. It would also help us achieve more tasks over time because we are actively looking for people to complete the task instead of relying on a few. We run the risk of those few getting burned out and then just not donating any time again.

This is just a different view and just a suggestion at how we may be able to try and get more volunteers involved in their club. With an incentive of a half price membership that is only picked from those that volunteer.

The lifeguard and WSI class dates will also be set before I leave. There are currently 5 participants taking advantage of the clubs free programme to be a lifeguard and work for the club.

- Staff plan for 2017
- Jared out of town March 27 to April 12.

President - Boston

- 2017 Focus
 - Growing membership
 - Consideration of changes to stock fee

- Re-Build social activities
- 2017 BoD roles and responsibilities
 - President: Mark Boston; lead stock committee; insurance
 - Vice President: Todd Snyder; schedule workdays; shadow personnel supervision
 - Secretary: Christa Iozzo; take over staff issues; VP to shadow
 - Treasurer: Alicia Angel with transition from Crystal
 - Communications: Jessica Dixon; to take over secretary position next year
 - Diana Stelmack: Volunteer coordinator
 - shadow communications with Jessica
 - Facilities: Jeff Viau
 - Membership: David Gettys
 - Social: Michelle Arndt
- Pool Lighting update
 - Passed Town of Cary Inspection
 - Orientation with Brothers Electric Tuesday 3/21 7:30p at SHRC
- Stock Committee leadership - Boston will initiate 3/26
- Town of Cary Police department "agent agreement" to be re-signed.

Facilities - Jeff Viau

- Meeting with Mr. Howard completed 3/11/17.
- Alarm codes and access for new board members.
- Meet with Dermot yet for orientation?
- Frisbee golf resource - Kenneth Jacobs. Email connections 3/18/17.
- Landscaping resources - Jim & Nancy Howard. Laura Scott

Communications – Jessica Dixon

- Dixon to introduce Stelmack to communications
- Membership communications?
- Website updates, changes as needed throughout year?

Membership - David Gettys

- Cary Christian School Auction
 - Free Summer Dues winner = Leann Hirt
 - SHRC membership that we donated to the Cary Christian School auction was won by Leann Hirt - ttotsmom@nc.rr.com
- SHRC signs needed.
 - Scottish Hills Rec. Club, Memberships available, www.scottishhills.org, phone?
 - Series signs for Tarbert: Summer, FUN, For, Your, Family, SHRC
 - Snyder Quote. A double sided 18" x 24" corrugated plastic sign with the H style ground holder will be between \$17 - \$18 each if we buy a quantity of 10 with the same print on them. The production time will be about 1 - 2 weeks depending upon what is on the sign.

- Gettys Quote
- Arndt: Easter Egg Hunt. Bring a friend, promo
 - email exchange or twitter feed. Capture email addresses, physical address, and/or phone numbers of guests. Gettys ?
 - flyer ready for upcoming social events and a sales sheet for pool.

Diana Stelmack - Membership / Volunteer / Coordinator

- Volunteer coordinator need for ticket raffle, workdays, social
- Membership computer admin. Hall current owner, transition back to BoD?
- Communications component to help and backup Dixon
- Next year one raffle for ½ off dues for attending meeting. Second raffle for ½ off dues for volunteering.
- Guest passes for volunteering- GREAT IDEA!!

BoD administration - Boston

- April BoD meeting date Sunday 4/2 4 - 6p at Boston's home
 - BoD work group Tuesday April 18 7 - 8p McGregor Ale House
- Spring work day dates Saturday April 22 8a - 2p, and April 29 8a - 2 p
- BoD meeting May 7 : 4 - 6p at SHRC
 - BoD work group Tuesday May 16 7-8p
- BoD meeting June 11: 4 - 6

Social - Michelle Arndt

- Large need to make us stand out and bring back "club" feeling of our past
- Easter Egg Hunt, April 8
 - **lozzo to lead and train Arndt**
 - Coffee and doughnuts first-come, first-serve basis starting at 8:30.
 - egg hunts begin promptly at 9am
 - **Let us ALL know when you schedule your egg stuffing party Please**
- Social committee interest - Arndt
 - Mandi Lewandowski
 - Jill Cole
- Spring Work Days - to be determined. Light refreshments for volunteers
- Corn Hole Tournament June 3, July 29. Hall & Taylor support
- Boat race Monday July 3rd 6:30. Hall to support
- July 4th - Need to form social committee for games

- Bring back for adult social? Allow alcohol? Food truck with beer truck for special event likely good intro. Roger Follas to support
- Movie night 8/26. Taylor support

Michelle to send email to board about ideas for new social activities

Closed Session - BoD

SHRC 2017 Dates

March 19 - 2- 4p Welcome new BoD - All 2016 BoD members requested to attend.

April 2- 4 to 6 Boston's house in Scottish Hills

April 8 Easter Egg Hunt

April 22 Workday 8 to 2

April 29 Backup rain work day 8 to 2

April BoD meeting

May 8 - 12: Lifeguard training:

May 22 Swim team practices begin 4:30 - 5:30 and 5:30 - 6:30

Preview weekend May 20, 21: 12-8

May - BoD meeting

Grand Opening Sat. May 27 - Hot Dog Lunch BoD run

Memorial Day, Monday, May 29: 10-8

Early Bird swim (Memorial - Labor Day) begins M, W, F 6a - 8a

Tues, May 30 - Fri, June 2: 12-8

Swim Practice begin 9 - 10 am practice? Plus 430-530, 530-630

Sat, June 3: 10-8 Corn hole tournament - Hall Taylor

Sun, June 4: 12-8

Mon, June 5 - Sat June 10: 10-8

Sun, June 11: 12-8

Mon, June 12 begins summer hours:

M, W, F Early Bird 6a - 8a

M-Th 10-830

Fri-Sat 10-9

Sun 12-8

June BoD meeting

June 6 - HOME swim team Time Trials. pool closes at 4:30p.

June 13 - Away swim meet at Silverton

June 20 - Away Swim meet at Olive Chapel

June 27 - HOME swim meet Abbingdon. pool closes at 4:30p.

Mon. July 3 - Cardboard Boat Race 6:30p - Hill Taylor

Close at 5pm on 4 July - Social TBD

July 5 Wed. - HOME swim meet Walden Creek. pool closes at 4:30p.

July 11 - Away swim meet at Medfield

July 18 - HOME swim meet Scotts Mill. pool closes at 4:30p.

July BoD meeting

Sat. July 29 - Cornhole Tournament

July 20 Thur - Swim team Banquet

August BoD meeting

Mon, August 21 begins: Monday - Saturday 10-8 Sunday 12-8

Sat. August 26 - Movie Night

Mon, August 28 begins: Monday - Friday 4-8, Sat 10-8, Sun 12-8

Labor Day, Monday June 4: 10-8

Weekends only after if staff and weather permit 12-7 both Sat and Sun