

**SHRC BoD Meeting Minutes by Jessica Dixon  
Sunday, July 10, 2016, called to order at 5pm**

Attendees:

Jessica Dixon, Mark Boston, Roger Follas, Christy Hall, Jim Howard, David Gettys, Brent Hubbell, Debbie Tomasko, Amanda Tomasko

**Please forward last BoD meeting minutes to Christy Hall.** Motion to approve previous meeting's minutes by Boston, second by Hubbell, motion carried.

Swim Team: Joel absent, Amanda reporting – 2 more meets left, CCM is on everyone's mind now. All issues from last meeting have been resolved after meeting w/ Jared. No issues now.

Dive Team: Anita absent, no report.

CCM:

- Boston: Lights to be delivered this week, will be here for 2 weeks.
- Gettys: talking to lawn guy, he closed his business effective end of month. Working on an alternative. Hubbell, Follas, Boston, Howard & Gettys will take care of mowing lawn tomorrow 7/11. (Update from emails night of 7/10: existing lawn guy to come 7/11 and take care of mowing.)
- Tomasko:
  - o 28 teams have signed up, will have nearly 1200 swimmers.
  - o Still need parking help 11a-2p and scoring help 7a-noon. Hubbell volunteers for parking, Gettys volunteers for scoring.
  - o Howard & Tomasko took care of lane marking this week.
  - o All who are available please come help setup Friday night 7/15 at 5pm.
  - o 7/16: Swimmers begin to arrive at 6a, warmups begin at 7a, morning races start at 8:15, afternoon races start at 1, all races end at 6:45, event complete 8-8:30pm. (All times are weather permitting.)
  - o Tomasko provided map w/ measurements for tent setup to be used for future CCMs.
  - o Boston will address weather policy at beginning of meet, including differences between TSA and SHRC policies. In case of inclement weather causing serious delays, team leaders will vote on whether to continue meet on Sunday or not.

Tennis programming: few signups for camp the week of 7/18, likely due to it overlapping last week of swim team. Dixon to send another reminder via email this week. Tennis court repairs completed, Follas to replace nets after CCM.

BoD Admin: strategic planning – bring ideas to August BoD meeting. Reminder: Go to manager on duty if you need help w/ tasks while you're here. They can assign an available staff member to assist.

VP: Allen not present. Rotten board on deck needs to be fixed, can it be done before CCM? Hubbell and Howard will see if they have necessary tools and materials to fix. Several other boards need to be replaced before next season.

Business manager – Hall: concessions are going great. Plan is to end the season with nothing left. Hall continuously evaluates purchasing patterns and eliminates items that aren't selling. Popcorn machine is gone, we have one member who enquires about it frequently. Concessions not open for CCM.

#### Facilities:

- Grills: staff to clean for now, Howard to discuss with Jared. Next season consider requiring cleaning deposit and increase in use fee to cover cost of LP gas.
- Ladder: need to decide if we can fix or need to replace. SAG to be here tomorrow, Howard to discuss with them. Replace if needed. Christy says money was in budget to replace.
- Water basketball goal: Fabco to look at. Repair if <\$100.
- Diving board: repaired by Fabco previously, Howard to see what is needed to repair now.
- Misting tent: Howard to run hose this week.
- Tarps to cover equipment during winter: Howard has concerns about potential damage from tarp securement.

Social: thanks for all the help with July 4<sup>th</sup> celebration! Leftover food will be used at August social event. Back to school/end of summer theme. Christa & Jared to do a movie night in August? – Brent to check with them. Request for adult-only social event w/ alcohol. Boston to check with insurance company to see if club-sponsored event with alcohol is ok. Fortnight Brewery is willing to be involved and share profits with us should we do such an event.

#### Communications:

- Emails are being sent ad-hoc – consider weekly, depends on what info needs to be shared.
- Still do not have accurate email addresses for all members. Dixon to f/u with Jared to ensure front desk staff asks members to update their cards at check-in. For off season consideration: single source of truth for member contact info is needed – QuickBooks vs. membership file vs. Gmail contacts group.
- Social Media policy for staff was sent to Jared for distribution to staff – per Hall, Jared emailed to staff & paper copies of policies are stored in top drawer of file cabinet.
- Consider off season: where to store files for all to share, including policies and other documents. Greg Howard happy to help link all media.
- 2016 Member Survey: capital – can ideas be ranked? Provide paper copies at desk. Send out before swim team leaves (July 21). Add question “How would you rate the performance of the Board of Directors?” (same answer choices as manager question). Add question: “Club has some large upcoming capital expenses and limited funds to pay for them. Please choose your top 3/what’s most important to you? Lighting, Frisbee golf, pool furniture, tennis courts, roof, kiddie pool. What is least important to you?” Add question: “Rank amenities: Frisbee golf course, tennis court, kiddie pool – do you use them?” Jared: can manager on duty man survey or dedicate a staff member to collect, walk around and ask? Print copies to use for paper responses. Add statement “we’d love your help, need your help, if you want to help email [board@scottishhills.org](mailto:board@scottishhills.org).”

Membership: now at 320 members. Think about membership promotions for next year. Gettys to ask Jared to remind staff to check cards to ensure those checking in are still members in good standing.

Treasurer: Square and cash ready for CCM.

August 21<sup>st</sup> 5pm at pool – next BoD meeting.

Adjourned at 6:45pm