



Scottish Hills Recreation Club
1423 Tarbert Dr, Cary, NC
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www.scottishhills.org 919-469-8109

Board Meeting Minutes August 20, 2017 4-6 at SHRC

Open meeting

Board members: Mark Boston, Todd Snyder, Jessica Dixon, Diana Stelmack, Christa Iozzo, Jeff Viau

Employees: Jared Taylor, Christy Taylor

Guests: Jacquelyn Manson

Secretary - Dixon

Call to order at 4:05pm

Dive Team - Jacquelyn Mason

- Dive team Fund raiser status - cancelled, will consider doing something in the spring.
- All dive team receipts have been submitted & paid.
- Suggest more structured parent volunteer requirements - volunteerism lagged at the end of the season.
- Suggest adding \$12 to dive team fees to cover TDA membership & championship participation fees.

Swim Team - Tomasko & Barish

1 - Team coordinators for 2018 are Crystal Holladay (operations logistics coordinator) and Devon Barker (coaching coordinator). We decided not to pursue a swim team coordinator leadership role - those responsibilities can be best handled within existing volunteer roles.

2 - Jody and I have met with Crystal and Devon to provide an overview of coordinator responsibilities, timeline of tasks for the season, documentation, passwords, etc. We have both offered ongoing support whenever needed.

3 - Of 18 team lead positions, 15 have been filled, 2 are "maybe" and 1 is open. Of the 15 filled, 9 are returning volunteers and 6 are new volunteers. I think we're in a great position with all of these roles filled already and hope that it helps make the coordinators' jobs easier next season.

4 - Could you please replace our email addresses with Crystal's and Devon's for board meeting notifications? (Please keep my address on list as CCM coordinator).

jcholladay06@yahoo.com

devonbarker@fit4mom.com

CCM 2018 - Tomasko

- No updates yet. I have a few major projects that conclude in early October, so plan to delve into CCM then. I was at the flea market a few weekends ago and found a guy selling orange safety vests for \$3 so bought a half dozen for CCM parking volunteers (CCM is never far out of mind!)

Pool Manager - Jared Taylor

- Staffing issues - not enough staff to open on Weds 8/30 - Snyder suggests exploring renting guards from MOR - Jared will notify Communications of ability to cover by next Friday's membership email; otherwise ok through Labor Day but may have to cut hours to noon-5pm in order to be able to staff and have a manager on duty for weekends after Labor Day. Board says to go ahead and change hours.

Business Manager Report- Christy Hall

- Membership report
 - Previous Report 306
 - Family Membership 263
 - Double Membership 33
 - Single Membership 10
 - Current Total 306

Vice President - Snyder

- Electrical grounding update - Brothers bill received ~ \$4300 includes grounding plus other electrical work
- Storage - closed. Boston will follow up with Viau to make sure keys were turned in
 - Required retention period for:
 - Taxes - 7 years
 - Payroll - 7 years
 - Membership records? Once stock repurchased.
- Stock Committee discussion
 - Status - email with FAQs sent to membership last week
 - Town Hall meeting 8/26/17, 6:30p.
 - Next steps - vote of membership needed. Will do 8/26 if enough members attend; if not, will be pushed to annual meeting in the spring.
- Snyder has been communicating with a graphic designer to help with advertising. She will submit some sample work for us to evaluate.
- Snyder also has met with someone who may be able to help with bookkeeping. More to come on this.

Membership - Diana Stelmack

- Google Docs usage for sharing documents update –

- Need to discuss potential privacy issues with storing personal information on Google - concerns re: having people's children's bdays, etc on Google drive in the membership list.
- Basic document sharing looks good. Need to discuss how to manage access to the documentation. We can allow one person to maintain the account for SHRC or multiple. There is one account for all to share.
- WIFI update
 - Current settings restrict web sites for adult content. This blocks some sites that are not readily apparent to contain adult content, like ESPN, BBC, etc. Board agrees to leave it as-is.
 - Hall - Turn off Wifi after end of Oct.
 - WIFI password to be updated as season changes. Suggestions for passwords going forward

Communications – Jessica Dixon

- Currently no email addresses are bouncing when emails are sent to the membership list (for the first time ever!)
- Facebook page likes have increased this summer. Cross-posting to Twitter and Facebook seems to be working well and having Jared post to Twitter also is very helpful.
- No other communications issues have been brought to my attention. Please continue to send me items for the weekly email before Friday morning.

Social - Michelle Arndt

- 8/26 Movie night. Taco Grande food truck scheduled from 4:30-7:30; currently have an issue with the date on the COI that is being addressed. I have been told I will have the update on on Monday.
- 9/16 Adult social - probably not this year. Can think about for next year
- October - still open to doing something but it would have to be small
- Spring event - looking at having a big event utilizing our fields/space in late April or early May; could use as an opportunity to gain members as well as just offer a community event for members and non-members; looked into permit and it is \$50 to apply for a permit; who is interested in helping? My initial thoughts are music (band or DJ), bounce houses and a few food trucks.

Treasurer Report - Angel

- Change of Authorized SHRC Capital Bank account representatives scheduled.

Facilities - Jeff Viau

- TOC notice: recent smoke testing in our area. It states that we have a service line (cleanout) broken - Broken stack in the asphalt (their words) left of (concession) door. It goes on to say that it needs to be repaired.
- Broken fan was not repairable and had to be thrown away. Nacho cheese warmer is broken and will need to be replaced. Exterior lights still aren't working - Darius is supposed to have repaired/replaced bulbs - Viau to f/u.

President - Boston

- MOR Fall rental. Agreement for 8/30/17 - 9/29/17 has been reached while MOR has their dome construction.. Sept. M - F ~ 4 - 7p. Opening and closing coordinated by Taylor and Hall. Week to week option after 9/29/17 dependent on construction progress. Dog swim and fall work closedown of pool appear to be the only impacted events.
- Change of bank account authorized signatures needs to be completed. Snyder & Boston will complete.
- Next BoD meeting Sunday 9/17/17 4 - 6p at SHRC

Meeting Adjourned 5:33pm

SHRC 2017 Dates

Early Bird swim (Memorial - Labor Day) begins M, W, F 6a - 8a

Tues, May 30 - Fri, June 2: 12-8

Swim Practice begin 9 - 10 am practice? Plus 430-530, 530-630

Sat, June 3: 10-8 Corn hole tournament - Hall Taylor. Laurel Park

Sun, June 4: 12-8 Laurel Park

Mon, June 5 - Sat June 10: 10-8

Sun, June 11: 12-8

Mon, June 12 begins summer hours:

M, W, F Early Bird 6a - 8a

M-Th 10-830

Fri-Sat 10-9

Sun 12-8

June 6 - HOME swim team Time Trials. pool closes at 4:30p.

June 10, 9-10a Stock Committee meeting

June 11 BoD meeting 4 - 6p at SHRC

June 13 - Away swim meet at Silverton

June 20 - Away Swim meet at Olive Chapel

June 24, 9-10a Stock Committee meeting

June 27 - HOME swim meet Abbingdon. pool closes at 4:30p.
Mon. July 3 - Cardboard Boat Race 6:30p - Hill Taylor
Close at 5pm on 4 July - Social TBD
July 5 Wed. - HOME swim meet Walden Creek. pool closes at 4:30p.
July 11 - Away swim meet at Medfield
July 16 BoD meeting 4 - 6p at SHRC
July 16 Ice Cream Social 2 - 4p
July 18 - HOME swim meet Scotts Mill. pool closes at 4:30p.
July 20 Thur - Swim team Banquet
Sat. July 29 - Cornhole Tournament (food and beer truck) ?
Aug 19, 9 - 11a Scout Pack 200 Water Day
August 20 BoD meeting 4 - 6p at SHRC
Mon, August 21 begins: Monday - Saturday 10-8 Sunday 12-8
Sat. August 26 - Movie Night 8pm, Food truck 4:30-7:30, Town Hall meeting re: Stock Fee
6:30
Mon, August 28 begins: Monday - Friday 4-8, Sat 10-8, Sun 12-8
Labor Day, Monday June 4: 10-8
Weekends only after if staff and weather permit 12-7 both Sat and Sun
September 17 BoD meeting 4 - 6 at SHRC.
October 22 BoD meeting 4 - 6 location TBD.
November 19 BoD meeting 4 - 6p location TBD.